

Sterile Processing Technician Skills Checklist

Instructions

- 1 - No Experience (Instruction only, no hands on experience.)
- 2 - Minimal Experience (Have experience but has performed procedure infrequently. Minimal assistance needed.)
- 3 - Experienced (Competent to perform the procedure, task, or skill independently.)
- 4 - Proficient (Able to demonstrate, perform the task or skill proficiently without any assistance.)

| Processing | Experience |
|----------------------------|------------|
| Single Instruments | ① ② ③ ④ |
| Endoscopes | ① ② ③ ④ |
| Repair | ① ② ③ ④ |
| Sets/Trays | ① ② ③ ④ |
| Care of Instruments | ① ② ③ ④ |
| Decontamination | Experience |
| Manual Cleaning | ① ② ③ ④ |
| Washer Sterilizer | ① ② ③ ④ |
| Soiled Linen | ① ② ③ ④ |
| Disinfectants | ① ② ③ ④ |
| Sharps | ① ② ③ ④ |
| Disposable Items | ① ② ③ ④ |
| Cleaning Equipment | ① ② ③ ④ |
| Detergents | ① ② ③ ④ |
| Dress Code | ① ② ③ ④ |
| Steam Sterilization | Experience |
| Chart Recording | ① ② ③ ④ |
| Biological Monitoring | ① ② ③ ④ |
| Time | ① ② ③ ④ |
| Testing/Monitoring | ① ② ③ ④ |
| Tests | Experience |
| Test Control | ① ② ③ ④ |
| Recording | ① ② ③ ④ |
| Assembly and Preparation | Experience |
| Wrapping Materials | ① ② ③ ④ |
| Autoclave Tape | ① ② ③ ④ |
| Dust Covers | ① ② ③ ④ |
| Proper Towel/Linen Folding | ① ② ③ ④ |
| Proper Labeling | ① ② ③ ④ |
| Expiration Dates | ① ② ③ ④ |
| Packing for Steam | ① ② ③ ④ |

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| Assembly and Preparation | | Experience | | | |
|--------------------------------|--|------------|---|---|--------------------------|
| Heat Sealing | | ① | ② | ③ | ④ |
| Instrument Count Sheets | | ① | ② | ③ | ④ |
| Placing Instruments on Trays | | ① | ② | ③ | ④ |
| JCAHO | | Experience | | | |
| JCAHO National Safety Goals | | | | | <input type="checkbox"/> |
| JCAHO Prohibited Abbreviations | | | | | <input type="checkbox"/> |